

**Return to:**

Messe München GmbH  
Security, Logistics and Traffic  
Messegelände | 81823 München | Germany  
security@messe-muenchen.de



Service quality tested  
as a service partner of  
Messe München

Exhibitor	Hall / Stand no.	Outdoor exhibition area / Block
VAT no.	Contact	
Street / P.O. Box	E-mail	
Country / Town / Postcode	Tel. with area code and ext.	Fax with area code and ext.

We hereby order—in the name and for account of the registered main exhibitor—the following stand security services at the dates and times set out below subject to acceptance of the terms of contract on page 2. Orders in the name of co-exhibitors are not possible.

Category 1: Part No. 30690	EUR/hour	Category 2: Part No. 30691	EUR/hour
Special stand security services provided by qualified security personnel (primarily at night)	41.90 <sup>1)</sup>	Special stand security services provided by qualified security personnel with additional training (day and night service, daytime staff dressed in civilian business clothes on request)	44.00 <sup>1)</sup>

<sup>1)</sup> prices plus VAT; kindly consult page 2 for any surcharges that may be due.

Security services commence at the point in time ordered and generally end when the stand setup/dismantling staff arrive. Should security services be required to end irrespective of when the stand setup/dismantling staff arrive, please enter the date and time required in the “End of stand security period” column. The minimum period of deployment charged for each guard and each individual duty call is 4.5 hours. No surcharges are raised for work on Sundays, public holidays or at night, but are raised for short-notice orders (see page 2). Amendments to the order must be made in text form.

Security services are provided exclusively by the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG, Poccistraße 8, 80336 Munich. Neither the exhibitor nor any other companies may provide security services. The company Veranstaltungsdienst Paul Mayr GmbH & Co. KG, tel.: +49 89 949 24500; e-mail: sonderwache@vd-mayr.de is your contact for the services ordered as well as for any complaints and claims relating to our services.

We wish to be provided with special stand security services on the following dates

Number	Security personnel		Start of stand security period		End of stand security period		or arrival of stand personnel or stand setup / dismantling staff
	Cat. 1	Cat. 2	date	time	date	time	
	<input type="checkbox"/>	<input type="checkbox"/>	From	/ (time)	to	/ (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From	/ (time)	to	/ (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From	/ (time)	to	/ (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From	/ (time)	to	/ (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From	/ (time)	to	/ (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From	/ (time)	to	/ (time)	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	From	/ (time)	to	/ (time)	<input type="checkbox"/>

Please state the name of the stand manager or other authorized person who can be contacted on the stand.

Name	Mobile phone. no.
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Place / date

Company stamp and legally binding signature of exhibitor

## ■ Surcharges

For short notice orders, the following surcharges will be raised per hour:  
**8–0 days prior to start of stand security period: 25%, part no 30692**

In the period during which the trade fair is closed (one hour after the end of the trade fair to one hour prior to the start of the trade fair), neither the exhibitor's staff nor any outside personnel appointed by him may stay at the stand, in the halls or on the exhibition grounds.

The fact that a security service is provided does not mean that the items under protection are insured.

## ■ General Terms of Business for Stand Security Services

1. For the purposes of carrying out the orders we accept, only such persons as are reliable are deployed. All orders are carried out using our technical expertise and experience. Special requests and instructions from the customer must be made in writing, as must any subsequent changes to the agreements made.
2. Complaints of any kind relating to the execution of a given order are to be submitted to the management of the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG without delay so that corrective measures can be taken. Should the violations concerned be of such a significant nature that the purpose of the contract is put at risk, the customer is entitled to cancel the contractual relationship without notice, providing the management of the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG has been notified in writing without delay and no corrective action is taken within the appropriate period of time set.
3. In cases of force majeure, Messe München GmbH is entitled to interrupt or appropriately amend the execution of orders to the extent that their execution is not possible. The customer is not obliged to pay the respective charges during the period of interruption in the execution of the given order.
4. The agreed remuneration is due without deduction immediately following completion of services rendered. In the case of cash collection services, the company is entitled to take the amount due to it by way of remuneration from the cash collected.
5. No amounts due may be offset against the remuneration claims of the company nor is the customer entitled to assert his right to withhold payment to the extent that the claims concerned are neither undisputed nor court-approved.
6. Any complaints or claims relating to our services must be reported immediately to the relevant supervisor or manager of the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG, who processes them on behalf of Messe München GmbH. Reports received too late or after the contract has ended cannot normally be accepted or processed.
7. Messe München GmbH is liable for willful or grossly negligent behavior in accordance with statutory regulations. Its obligation to pay compensation is limited to such damage as occurs typically and is foreseeable. For such damage as is verifiably attributable to security services, Messe München GmbH is liable within the scope of the liability insurance taken out by the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG. Concrete proof of insurance is to be provided to the customer at the latter's request. Statutory regulations apply in the case of harm to life, body or health. No liability is assumed for the negligent breach of non-essential contractual duties. The limitation of liability also applies in favor of the employees of Messe München GmbH and the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG.
8. The company Veranstaltungsdienst Paul Mayr GmbH & Co. KG has third-party liability insurance coverage with the following limits:
  - a) for damage to persons up to a maximum amount of EUR 2,000,000.
  - b) for damage to property up to a maximum amount of EUR 1,000,000.
  - c) for guarded items that are lost up to a maximum amount of EUR 500,000.
  - d) for financial losses up to a maximum amount of EUR 100,000.

The company Paul Mayr & Co. KG has undertaken vis-à-vis Messe München GmbH to maintain the coverage offered by its third-party liability insurance up to the limits detailed under points a) to d) and to provide evidence of the existence of the third-party liability insurance coverage if required to do so.
9. Any right to claim against the company's third-party liability insurance lapses if the customer does not notify the company of it in writing without delay or, in cases where the given claim is rejected by the company or its insurance company, the claim is not legally asserted within a period of three months following its rejection.

10. The customer may not himself employ personnel supplied by the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG for similar purposes during the term of contract and for one year following the termination of contract.
11. All declarations issued by the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG vis-à-vis the customer within the scope of this contractual relationship are deemed to have been issued by Messe München GmbH. All declarations issued by the customer vis-à-vis the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG within the scope of this contractual relationship are deemed to have been issued vis-à-vis Messe München GmbH.
12. The contract in respect of execution of the given order is binding for the company from the point in time at which the customer receives written confirmation of order. Any contractual agreement that has been concluded also applies to any legal successors the customer may have.
13. Messe München GmbH's General Terms of Contract for Exhibitor Services apply additionally and are also a constituent part of the contract.

### Special agreements

#### Additional terms of deployment A

1. Messe München GmbH would like to draw the customers' attention to the fact that the liability amounts set out in Section 8 of the General Terms of Business for Stand Security Services apply only to such claims as are supposedly attributable to the gross negligence of the company management or senior staff. As a rule, no insurance coverage exists for the items to be guarded simply because security service staff is deployed.
2. The customer is advised to take out insurance for the items to be guarded.
3. In the case of special security contracts, Messe München GmbH expects the customer to ensure that particularly valuable items are not left open or unprotected in the area to be guarded, even if they are insured and security service staff is deployed; please take the necessary precautions. As far as exhibition stands are concerned, it is advisable to take the necessary steps to protect all goods and exhibits as far as possible – e.g. covering items, fixing them in place or fastening them together provides enhanced security. Under no circumstances should cash be left on the exhibition stand or in the area to be guarded, while any lockable rooms, cupboards, display cabinets and the like should be kept locked.

#### Additional terms of deployment B

1. If required, the customer may give instructions to the security staff deployed on his stand by the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG. Should several persons be deployed as security staff, the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG will appoint a supervisor via whom the customer can issue his instructions.
2. In your capacity as customer or organizer, your right to give instructions is accepted unquestioningly by the staff deployed by Veranstaltungsdienst Paul Mayr GmbH & Co. KG to the extent that the instructions concerned remain within normal, reasonable bounds. The customer shall bear full responsibility for the instructions given. Should several persons be deployed as security staff, the customer should only issue instructions to the supervisor appointed for the specific deployment by the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG.
3. The security staff deployed on the customer's stand by the company Veranstaltungsdienst Paul Mayr GmbH & Co. KG are instructed by us to do all they can to support the customer with ensuring compliance with the regulations laid down by the police, the local administration department, the police fire service, the youth welfare office and other relevant authorities. Neither Messe München GmbH nor the staff of Veranstaltungsdienst Paul Mayr GmbH & Co. KG can be held responsible for regulatory compliance.

#### Additional terms of deployment C

1. Under these terms, the customer decides on the number of security service staff required and, as such, is responsible for deployment planning. Any problems in terms of the provision of service arising from insufficient numbers of security service staff are therefore not the responsibility of the security service company.
2. The customer is solely responsible for compliance with and fulfilment of all conditions and regulations relevant to the venue of the given event.